

JOB DESCRIPTION

Sugar Packager

Summary

This position assists in producing, packaging, storing, and shipping powdered sugar, and granulated sugar in bulk bags, for delivery to customers, meeting their expectations for quality and food safety.

Essential Job Duties

- A Sugar Packager must assist in the operation of sugar packaging and associated equipment, and the warehouse, as directed, safely, efficiently, and in compliance with all safety, food safety, food quality, and sanitation programs, and environmental permits.
- A Sugar Packager must understand and operate the following and any related equipment:
 - ▶ Pneumatic Sugar Transport System
 - ▶ ADC (Automatic Data Collection) Equipment
 - ▶ Quality Assurance Testing
 - ▶ Powdered Sugar Production and Packaging Equipment
 - ▶ Bulk Bagging Equipment
 - ▶ Safety, Food Safety, Food Quality and HACCP Programs, Reports, Equipment, etc.
 - ▶ Environmental Control Systems
 - ▶ Pallet Movement and Truck Loading, Including Forklift and Dock Operations
 - ▶ Other Specialized Equipment
- Assure that all work areas are kept clean within the safety, food safety, food quality, and sanitation guidelines
- Complete administrative tasks, duties, and reports as required in a timely manner (Must be able to certify understanding of environmental requirements.)
- Develop the process and mechanical skills of self and others through training
- Report mechanical, electrical, instrumentation, environmental, food safety, food quality, and operational problems, and unsafe conditions to assistant sugar packaging supervisor, sugar packaging supervisor or Auxiliary Supervisor
- Use people, time, equipment, and material in the most efficient manner
- Other duties as required by the business
- Adhere to all company policies and all safety, food safety, food quality, feed safety, and sanitation rules and programs

Qualifications

- Ability to read, write, and follow instructions
- Should be motivated, willing, enthusiastic, and promotable
- Good attendance, safety, disciplinary, and overall employment records
- Ability to communicate effectively and work cohesively with employees on all levels
- Embraces teamwork
- Demonstrated leadership and judgment
- Successful completion of forklift training and testing
- Organized with excellent time management skills

Physical Demands and Expectations

- Ability to stand or walk on concrete floors for an entire twelve-hour shift if necessary.
- Ability to bend and lift up to 50 pounds
- Able to climb stairs and ladders
- Able to work in noisy and dusty conditions
- Ability to work on rotating shifts